

**South Carolina Board of Barber Examiners
Board Meeting Minutes
9:00am, February 12, 2024
Synergy Business Park
Kingstree Building
110 Centerview Drive, Pee Dee Conference Room
Columbia, South Carolina 29210**

1. Meeting Called to Order

- a. Public notice of this meeting was properly posted at the S. C. Board of Barber Examiners office, Synergy Business Park, Kingstree Building and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.
- b. Rules of the Meeting

2. Introduction of Board Members and All Other Persons Attending

Chairman Paul E. Robinson called the meeting of the S.C Board of Barber Examiners to order at 9:00 a.m. Other Board members participating in the meeting included:

- Renee Patton
- Melissa Jones Horton

Staff members present included: Tracy Adams, Board Executive; Mary League, Advice Counsel; Robynn Devine, Staff; Lakin Raulerson, Staff; Robert Dean, (OIE); Jennifer Stillwell, (OIE); Bobby Robinson (OIE); Sheila Hawkins (OIE); Tori Smith (OIE); LeAnna McMenamain, (ODC); Allen Gay, (DOTS); and Josh Shannon (DOTS)

All other persons in attendance: Robin Reibold, Court Reporter; Curtis Mings, Raquel Bryan, Yataye Keaton, and Dr. Trina Smith,

3. Approval of Excused Absences

There were no absences.

4. Approval of Agenda

Ms. Renee Patton made a motion to approve the agenda. Ms. Melissa Jones Horton seconded the motion and it carried.

5. Approval of Meeting Minutes

Ms. Renee Patton made a motion to approve the Barber Board meeting minutes for December 11, 2023. Ms. Melissa Jones Horton seconded the motion and it carried.

Ms. Renee Patton made a motion to approve the OJT Overview meeting minutes for December 18, 2023. Ms. Melissa Jones-Horton seconded the motion and it carried.

Ms. Renee Patton a motion to approve the OJT Overview meeting minutes for January 22, 2024. Ms. Melissa Jones Horton seconded the motion and it carried.

6. Chairperson's Remarks – Paul E. Robinson

Mr. Paul Robinson gave brief remarks.

7. Administrative Reports – Tracy Adams

a. Budget/Drawdowns – For information

- b. **OIE Report – For Information – Robert Dean** – Mr. Robert Dean gave the OIE report and stated that this is for informational purposes only. For year to date, they received a total of 18 total complaints, 11 active investigations and 8 cases that are closed.

- c. **IRC Report – For Approval – Robert Dean** – Mr. Robert Dean gave the IRC report. There were a total of 4 cases and the recommendations for 3 cases was to file a formal complaint and 1 case dismissal.

Ms. Renee Patton made a motion to approve the IRC report. Ms. Melissa Jones Horton seconded the motion and it carried.

- d. **ODC Report – For Information – LeAnna McMenamin** – Ms. LeAnna McMenamin stated that the ODC report is for informational purposes only. Ms. McMenamin stated there are currently 20 open cases, 16 pending hearings or agreements, 8 cases have been closed since the last report in November 27, 2023 and 42 total cases closed for the year 2023.

- e. **Inspection Report – For Approval – Jennifer Stillwell**- For the month of January, 211 inspections were completed, 144 of those were physically inspected, 26 were permanently closed, 38 were not open at the time of inspection, and that included 3 schools.

Ms. Renee Patton made a motion to approve the Inspection report. Ms. Melissa Jones Horton second the motion and it carried.

- f. **Statement of Economic Interest – Tracy Adams**

Reminder that the Board Members have received the Statement of Economic Interest

8. New Business

a. Consideration for New Schools

i. Thunderbolt Career and Technology Center

Ms. Raquel Bryan and Mr. Anthony Kubik appeared on behalf of the Thunderbolt Career and Technology Center, in regards to its application for approval of a secondary school barbering program, and provided evidence and testimony in support of the application.

Ms. Renee Patton made a motion that they be approved upon passing required inspections. Ms. Melissa Jones Horton seconded the motion and it carried.

b. Final Order Hearings

i. 2023-32

In accordance with Board confidentiality statutes, the hearing was closed.

Motion to accept the MOA with public reprimand and a \$500 civil penalty to be paid within 90 days of the date of the Final Order.

ii. 2021-97, 2021-103

In accordance with Board confidentiality statutes, the hearing was closed.

Motion: Violations found in both cases, and sanctions imposed of public reprimand, \$500 civil penalty in each case for a total \$1000 penalty, to be paid within 90 days of the date of the Final Order.

9. Board Member Reports

Ms. Melissa Jones Horton stated that they are planning a wonderful event in Texas for the NABA Conference. Ms. Renee Patton stated they are also planning their conference in Oklahoma City in October. She wanted to add that in 2026 it would be NABA's 100th year of existence so they are planning a huge conference for that, and hopes everyone will attend. Ms. Tracy Adams stated that she attended the FARB Conference and that it was very beneficial. Ms. Melissa Jones Horton asked questions and expressed concerns about the testing company. Ms. Tracy Adams provided information in that regard. Mr. Robinson mentioned pending legislation including bill H45-78 Hair Braiders Deregulation H45-81 Blow Drying being removed from Barber Curriculum and H45-62 dealing with military spouses receiving a permanent license. Representative McDaniel is the sponsor for H45-78 and H45-81 and Representative Hewitt Clyburn is the sponsor for H45-62. Board members discussed the bills.

10. Public Comments

11. Adjournment

Ms. Renee Patton made a motion to adjourn the meeting at 1:55pm. Ms. Melissa Jones Horton seconded the motion and it carried.